



**GOVERNMENT OF KERALA
OFFICE OF THE CONTROLLER**

KERALA HOUSE, 3-JANTAR MANTAR ROAD, NEW DELHI - 110001,
Phone: 011-23747079, Fax-011-23368156, Website: www.gokdelhi.kerala.gov.in

No.3599/C4/2017/KH

Dated: 03/12/2020

AUCTION/QUOTATION NOTICE

The unserviceable civil and electrical items of Kerala House, New Delhi will be disposed at 4 P.M. on 21.12.2020 in Kerala House, New Delhi" As is where is" basis through Auction/Quotation.

Auction/Opening of Sealed Quotation will be held at 4:00 PM on 21.12.2020 at Kerala House, 3-Jantar Mantar Road, New Delhi -110001. The open auction will be held first and followed by the opening of sealed Quotations. The sale of unserviceable items will be fixed at the highest amount of bid in the Auction or the amount in the Quotation contained in sealed covers, whichever is higher. The successful bidder shall remit the entire amount of bid/offer within 7 days of receipt of intimation and take possession of the auctioned items in 'AS IS WHERE IS' condition. If the successful bidder fails to deposit the amount within the stipulated time of 7 working days, the E.M.D. amount deposited will be forfeited. The E.M.D. of the unsuccessful bidders will be retained by this office till the disposal of the unserviceable items auctioned to the successful bidder and will be refunded on application after lifting of the auctioned items by the successful bidder. The items earmarked for the auction can be inspected at Kerala House premises during office hours and further details can be obtained from the Office of the Controller, Kerala House.

Last date of submission of quotation	Till 1:00 PM on 21.12.2020
Date of Registration for public auction	From 10:00 AM to 1:00 PM on 21.12.2020
Date of auction/opening of quotation	At 4:00 PM on 21.12.2020

Terms and Conditions:

- i. The disposal of unserviceable items shall be strictly on **“AS IS WHERE IS”** condition and no guarantee of quality or certificate of its worthiness will be given by this Office. The items can be inspected at Kerala House premises during office hours prior to auction date and any complaints regarding quality /worthiness will not be entertained later.
- ii. No one will be permitted to participate in the Auction without prior Registration. No Registration will be permitted beyond the prescribed time.
- iii. The bidder shall be registered under G.S.T. provisions and should enclose copy of registration with the quotation. The **bidders who are interested to participate in the Auction should register their name, furnish proof of GST registration and deposit EMD amount of Rs.1500/- (Rupees One Thousand Five Hundred Only) in the form of DD drawn in favour of the Controller, Kerala House, New Delhi from 10:00 AM to 1:00 PM on 21.12.2020** and obtain proper acknowledgement.
- iv. The sealed envelope enclosing quotation should be superscribed as **“Quotation for the purchase of unserviceable civil and electrical items”**. Name and Address of the Bidder should also be superscribed on the envelope. Quotation in sealed envelopes should be made only in the Proforma attached. Quotation should contain **E.M.D. amount of Rs.1500/- (Rupees One Thousand Five Hundred Only) in the form of DD drawn in favour of the Controller, Kerala House, New Delhi**. The Quotations without E.M.D. will be rejected. Proof of G.S.T. registration and proof of identity should also be enclosed. (Attach copies of Ration Card/ Voter's ID/ Passport/ Aadhar Card as proof of identity). **Quotation should be submitted on or before 1:00 PM on 21.12.2020.**
- v. The E.M.D. will not bear any interest.
- vi. The Quotations received after the prescribed time limit will not be entertained.
- vii. Those who are interested in participating in the Auction should submit the E.M.D. prescribed and get registered their names at the office **from 10:00 AM to 1:00 PM on 21.12.2020.**

- viii. If any firms / persons who are interested to participate in both the quotation and auction, there is no need to submit separate DDs for E.M.D. amount. They should enclose photocopy of the Demand Draft for E.M.D. along with the quotation and submit the Demand Draft in original at the time of registration for Auction.
- ix. The auctioned items will have to be removed by the successful bidder within the stipulated time in accordance with the order confirming the Auction at his own expenses without causing damage to any movable /immovable property. The successful bidder will be responsible for any such damages and the Kerala House, New Delhi will have the right to claim compensation for the loss sustained.
- x. The bidder who intends to participate in the auction /quotation should possess valid G.S.T. Registration and submit the details of G.S.T. registration at the time of registration for auction /quotation. It will be the sole responsibility of the successful bidder to pay **G.S.T. @ 18%** of the bid amount on reverse charge basis.
- xi. The successful bidder shall forfeit his claim on the auctioned items and E.M.D., if he fails to remove the items from the premises within the stipulated time.
- xii. The open auction will be held first and followed by the opening of sealed Quotations. The auction of unserviceable items will be fixed at the highest amount of bid in the Auction or the amount in the Quotation contained in sealed covers, whichever is higher. The successful bidder shall remit the entire amount of bid/offer within 7 days from the receipt of intimation and take possession of the auctioned items in 'AS IS WHERE IS' condition. The E.M.D. of the successful bidder will be adjusted with his bid amount. If the successful bidder fails to deposit the balance amount within the stipulated time of 7 working days from the date of auction, the E.M.D. will be forfeited. In such case, the next highest bidder shall be offered the lot at rates quoted by him and so on. The defaulting bidder shall have no claim / right in respect of property/ amount.
- xiii. The Employees of Kerala House, New Delhi and their family members cannot take part in the auction.

- xiv. The Kerala House, New Delhi reserves the right to accept or reject any bid /quotation and have right to postpone/cancel/modify the bid terms in full or part without assigning any reason, whatsoever.
- xv. More details can be obtained from the Office of the Controller, Kerala House, New Delhi (Phone No. 011-23360334)

Sd/-

Santhosh Kumar S.
Controller (i/c)

To

The Notice Board

Copy to:-The Resident Commissioners of State Bhawans in Delhi (With request to kindly make necessary arrangements to display the same in the Notice Board for publicity.)

**PROFORMA FOR OFFERING QUOTATION FOR AUCTION OF THE
UNSERVICEABLE CIVIL AND ELECTRICAL ITEMS IN KERALA HOUSE**

AMOUNT OF THE EARNEST MONEY DEPOSIT(IN FIGURES AND WORDS)	Rs...../- (Rupeesonly)
PARTICULARS OF DEMAND DRAFT	D.D. No. Date: Bank :
NAME OF THE BIDDER	
ADDRESS	
TELEPHONE/MOBILE NO.	

*Address should be complete and supported with the proof (Self attested copies of Ration Card/ Voter's Identity Card/ Passport /Aadhar Card). The bidder should always be available for receiving communications at the given address.

I/We submit my/our highest quotation for the unserviceable (Civil and Electrical) items offered for auction by the Controller, Kerala House, New Delhi. As per Notice No. 3599/C4/2017/KH dated 03.12.2020.

Sl. No.	Particulars	Amount offered (in Figures and words)
1	Bid amount	Rs...../- (Rupees.....Only)
2	G.S.T.@ 18% *	Rs...../- (Rupees.....Only)
Total		Rs...../- (Rupees.....Only)

2. I/We have very carefully read the terms and conditions in the Auction/Quotation Notice No. 3599/C4/17/KH dated 03.12.2020, particularly, regarding Earnest Money Deposit, G.S.T. etc. and agree to abide by the terms and conditions in letter and spirit. The decision of the Competent Authority of the Kerala House, New Delhi on any dispute arising out of the offer shall be binding on me/us.

3. I/We agree to the forfeiture of the Earnest Money Deposit if I/We fail to comply with all or any of the terms and conditions in whole or in part as laid down in the Quotation/Auction Notice No. 3599/C4/2017/KH dated 03.12.2020 which will constitute and have force of a contract between me/us and the Kerala House, New Delhi, if I/We am/are declared a successful bidder.

Place: New Delhi

Signature

Date: .12.2020

Name