



Government of Kerala
Information & Public Relations Department
Information Office
Kerala House, 3, Jantar Mantar Road, New Delhi
Tel/Fax: 011-23360349

No. 117/PR/2021/IOND

13/10/2021

URGENT QUOTATION NOTICE (1)

Sub:- Information Office, New Delhi-Kerala Piravi Celebrations, Film Festival, Official Language Week-2021 -Inviting Quotations for Stage -Reg.

Ref: - G.O (Rt.) No. 93/2021/I&PR dated 22/06/2021.

Sealed Quotations are invited for providing **Stage for Kerala Piravi Celebrations, Film Festival, Official Language Week -2021** from 01/11/2021 to 05/11/2021 as per specifications given below:-

SI No.	Items of Work	Quantity	Unit
1	Providing and erecting Stable, side half covered stable framed structure (Half wall with Arch without roof) using steel members (without digging the yard for fixing the posts)	3000	sqft
2	Providing and erecting raised and Stable fully covered Stage 28 ft x24 ft with minimum platform height of 90cm supported over steel supports and wooden platform having steps and a ramp for approach from front side and from green rooms, with guard rails of 3ft. height and covers on all sides. This shall also include side covering, vertically operating front curtains (with designed opaque cloth) and back wall curtain (using white cloth)	672	sqft
3	Providing and making separate green rooms for men & women (upto ceiling height using good quality thick opaque curtains, attached to stage. Women green room should have single entrance with two partitions inside (waiting room & dressing room)	2	units
4	Carpet Area	3000	sqft
5	Wooden Table with White Cover	5	nos
6	Chairs with White Cover	100	nos
7	VIP chair	12	nos
8	Wooden Panels with Cloth Cover	4	nos

(contd.,.....)

Cartage + Labour/Cleaning Charges (Inclusive)

- The Quoted area should be cleaned on a daily basis. The agency should provide manpower in the site to attend the problem immediately throughout the function time.
- Above mentioned all items of work should be completed in all respect before noon of 31/10/2021 and should be cleared from the premises on 06/11/2021.
- The agency may check the feasibility of each item of work at site before submitting the quotation. The payment shall be done in terms of actual work done. Any additions to quantities of above items shall also be charged at the quoted rate for that the bidder may avail prior consent from the undersigned.

The Quotation shall reach the following address on or before **3 PM on 21/10/2021**. The quotations received shall be opened at **3.30 PM** on the same day (**21/10/2021**) in the office of the Information Officer, Information Office, Kerala House, New Delhi in the presence of bidders present. All or any of the quotation can be rejected by the undersigned without assigning any reason.

Address:

Information Officer
Information & Public Relations Department
Information Office
Kerala House, New Delhi-110001
Tel/Fax: 011-23360349




Information Officer

Copy to:-

CA/PA to Resident Commissioner, Kerala House, New Delhi
Director, I&PRD, Govt. Secretariat, Thiruvananthapuram
Notice Board- Kerala House/Cochin House, New Delhi
Press Release, SF/OC/Website