

No. 3-33/2003/Envt.
GOVERNMENT OF PONDICHERRY
CHIEF SECRETARIAT (ENVIRONMENT)

2864

Pondicherry
Dated the 26-12-2003.

CIRCULAR

Subject : Environment – Filling up of the post of Director (Environment) Group ‘A’ – Gazetted (Non-Ministerial) in the Department of Science, Technology & Environment, Pondicherry.

The undersigned is directed to say that it is proposed to fill up the post of Director (Env.) (Group ‘A’ Gazetted – Non-Ministerial) in the Department of Science, Technology & Environment, Pondicherry carrying the scale of pay of Rs. 12,000-375-16,500 on deputation basis (including short term contract) from among the eligible Officers serving under Central/State Government/Union Territories/Universities/Recognized Research Institute/Public Sector undertakings/ Statutory of Autonomous Organisations:-

- (a) (i) Holding analogous posts on regular basis in the parent cadre / department; or
 - (ii) with 5 years service in the grade rendered after appointment thereto on a regular basis in the scale of Rs. 10,000-15200 or equivalent in the parent cadre/department, or
 - (iii) with 10 years service in the grade rendered after appointment thereto on a regular basis in the scale of Rs. 8000-13500 or equivalent in the parent cadre/Department, and
- (b) possessing the following Educational Qualifications and experience:

Essential:

- i) Bachelor’s Degree in Environmental Engineering of a Recognized University or equivalent; or
Master’s Degree in one of the Natural Sciences of a recognized University or equivalent; or
Batchelor’s Degree in Environmental Sciences and M Phil Degree in Environmental Sciences of a recognized University or equivalent.
- ii) 5 years’ practical/research/teaching/ experience in areas relating to environment.

Note:- Period of deputation/contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed four

years. The maximum age limit for appointment by deputation/contract shall be not exceeding 56 years as on the closing date of receipt of application.

2. The Officer selected for deputation to the post will be governed by the terms and conditions laid down in Government of India, Department of Personnel and Training O.M.2/12/87-Estt. (Part II) dated 29.4.88 as amended from time to time.

3. It is requested that this Circular may give wide publicity by circulating it to all Offices/Organizations etc. and the applications (in duplicate) in the enclosed proforma along with the complete and up to date Confidential Report Dossiers of the eligible officers who could be spared in the event of their selection, may be sent to this Department within 60 days from the date of issue of this Circular. Besides, the following information/documents may also be sent along with application:

- i) A statement showing minor or major penalties imposed, if any, in respect of the Official
- ii) Cadre Clearance Certificate
- iii) Integrity Certificate
- iv) Vigilance Clearance.

Applications received after the last date or without the Confidential Reports Dossiers or otherwise found incomplete will not be considered. While forwarding the application, it may be verified and certified that the particulars furnished by the Officers are correct and that no disciplinary case is either pending or contemplated against the Officer. The applicants may please be informed that they will not be permitted to withdraw their applications at a later stage.

Yours faithfully

Sd/-

(P.M. EMMANUEL)

UNDER SECRETARY TO THE GOVT. (ENVIRONMENT)

Copy to:-

1. All Secretaries to Government of India, New Delhi
2. All Chief Secretaries to Government of All States/Union Territories.
3. All Secretaries to Government in charge of Environment Department of all States/Under Secretary, Ministry of Environment & Forests, Government of India, Paryavaran Bhawan, C.G.O. Complex, Lodhi Road, New Delhi – 110 003.
4. Chairman of Pollution Control Boards/Committees of all States/Union Territories.
5. Member Secretary of Pollution Control/Boards/Committees of all States/Union Territories.
6. All Secretariat Departments, Government of Pondicherry.
7. All Heads of Departments/Offices, Pondicherry.
8. All Research Institutions.
9. All Statutory/Autonomous Organisation.

K.G. SREEKUMARAN NAIR.

BIO-DATA / PROFORMA

1. Name and Address in BLOCK letters :

2. Date of Birth (In Christian Era) :

3. Date of retirement under Central/State Government rules. :

4. Educational Qualifications :

5. Whether educational and other qualifications required for the post are satisfied (If any qualification has been treated as equivalent of the one prescribed in the rules state the authority for the same.)

| Qualifications/experience required | Qualifications/Experience Possessed by the Officer |
|------------------------------------|--|
| Essential: (1) | |
| (2) | |
| (3) | |
| Desirable: (1) | |
| (2) | |

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.

7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

| Office/Instt./Orgn. | Post held | | Scale of pay and basic pay | Nature of duties |
|---------------------|-----------|----|----------------------------|------------------|
| | From | To | | |
| | | | | |

| | | | |
|--|--|--|--|
| | | | |
|--|--|--|--|

8. Nature of present employment (i.e) whether ad-hoc or temporary or permanent :
9. In case the present employment is held on deputation / contract basis, please state :
- a. The date of initial appointment :
- b. Period of appointment on Deputation / contract :
- c. Name of the parent office/ organisation to which you belong. :
10. Additional details about present employment Please state whether working under:
- (a) Central Government :
- (b) State Government :
- (c) Autonomous Organisation :
- (d) Government Undertakings :
- (e) Universities. :
11. Are you in revised scale or pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale. :
12. Total emoluments per month now drawn. :
13. Additional information, if any, which you would like to mention in support of you suitability for the post. Enclose a separate sheet, if the space is insufficient. :

14. Whether belongs to SC/ST :

15. Remarks :

Date.....

SIGNATURE OF THE CANDIDATE

Countersigned.....
(Employer)

Address.....

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Tel.No.....