

No. 11/24/2003/-Admn (FS)
Govt. of India
Ministry of Home Affairs
Directorate of Forensic Science

Block No. 11, 3/4th Floor,
CGO, Complex, Lodhi Road,
New Delhi-110 003.

Dated: January 29, 2004

To

1. The Chief Secretaries to all State Governments.
2. All the Universities/Research Institutes.
3. The Director, FSL to all States.

Sub: Filling up of two posts of Deputy Government Examiner of Questioned Documents Group 'A' Gazetted, Non-Ministerial by transfer on deputation (including short-term contract/transfer) in the offices of Government Examiner of Questioned Documents, Hyderabad/Kolkatta/Shimla under the Directorate of Forensic Science, MHA.

* * * * *

Sir,

I am directed to state that two posts of Deputy Government Examiner of Questioned Documents, General Central Service, Group 'A' Gazetted, Non-Ministerial in the Scale of Pay of Rs. 10,000-325-15,200 in the offices of Government Examiner of Questioned Documents, Hyderabad/Kolkata/Shimla under the Directorate of Forensic Science, Ministry of Home Affairs are proposed to be filled up by transfer on deputation (including short-term contract/transfer) basis.

2. The eligibility conditions, experience and job requirements for the post are shown in Annexure – I enclosed. The maximum age limit for appointment by transfer on deputation shall be not exceeding 56 years as on closing date from receipt of application.
3. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.
4. The applications in prescribed proforma in Annexure – II enclosed, in respect of suitable, eligible and willing officers, who can be relieved immediately, if selected, may please be sent along with up-to-date DR dossiers at the following address within a period of **EIGHT WEEKS** from the date of issue of this letter:-

*The Chief Forensic Scientist,
Directorate of Forensic Science
Block No. 11, 3/4th Floor,
CGO, Complex, Lodhi Road,
New Delhi – 110 003.*

5. Applications received after the last date or without the required documents will not be entertained.

Yours faithfully

Sd/-
(Man Mohan)
Administrative Officer

Annexure – I

- Name of the post : Deputy Government Examiner of Questioned Documents.
- Scale of Pay : Rs. 10,000-325-15,200/-
- Eligibility : Officers working under the Central/State Government/Research Institutes
- (a) (i) Holding analogous posts on regular basis or
- (ii) With five years regular service in posts in the scale of Rs. 8,000-13,500 or equivalent and
- (b) Possessing the following educational qualifications and experience.
- A. (i) Master's degree in Chemistry/Physics /Forensic Science from a recognized university or equivalent.
- (ii) Five year's practical experience in scientific examination of questioned documents under Central/State Government.
- OR**
- B. (i) Bachelor's Degree in Physics/Chemistry from a recognized university or equivalent.
- (ii) Seven year's practical experience in scientific examination of questioned documents under Central/State Government.

(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/deputation of the Central Government shall ordinarily not exceed three years.)

Duties and responsibilities

The selected officers will have to take up examination of exhibits referred by the investigating agencies for Scientific opinion, Research and Development activities by taking up various projects and training activities. Evidence are to be given in various Courts of Law in respect of scientific opinion rendered by them in cases of national and international importance. He will be required to conduct various research/seminars of questioned documents. He will supervise the work of Assistant Government Examiner of Questioned Documents and assist the Government Examiner of Questioned Documents in day to day functioning of the organization.

ANNEXURE – II

Application for appointment to the post of Deputy Government Examiner of Questioned Documents in the offices of Government Examiner of Questioned Documents, Hyderabad/Kolkata/Shimla under the Directorate of Forensic Science, Ministry of Home Affairs, New Delhi by transfer on deputation (including short – term contract/transfer) basis.

1. Name :
 2. Date of birth :
 3. Date of Superannuation :
 4. Educational Qualification and Experience :
 5. Professional Courses/Training :
 6. Present post held and the data from which held and its scale of pay and basic pay :
 7. Service particulars (starting from the present) :
- | Sl. No. | Name of office/department | Name of the post and scale of pay | Post held From | To | Whether permanent or temporary | Nature of work |
|---------|---|-----------------------------------|----------------|----|--------------------------------|----------------|
| 8. | Whether SC/ST : | | | | | |
| 9. | Date of return from the ex-cadre post previously held : | | | | | |
| 10. | Any other remarks : | | | | | |

(Signature of applicant)

Certificate to be given by Head of Office of the applicant:

1. It is certified that the particulars furnished by the officer are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he is clear from the vigilance angel.
3. His integrity is certified.
4. It is certified that no major or minor penalties have been imposed on the officer during the last 10 years.

(Head of office)