

F.No.A.4-1/2002-Esdt.I
Government of India
National Archives of India
Janpath, New Delhi- 110 001, the 12 Jan 2004

CIRCULAR

Subject: Filling up the post of Assistant Engineer in the National Archives of India, New Delhi – Promotion /Transfer on Deputation – Regarding.

Service of suitable candidate for appointment to the post Assistant Engineer on Promotion/Transfer on Deputation basis are required in the National Archives of India New Delhi. The eligibility conditions are given in Annexure I.

The pay of the deputationist will be regulated in accordance with Department of Personal & Training Government of India, O.M.No.2/12/87-(Estt.), dated 29th April 1988, as amended from limit to time.

It is requested that the vacancy be circulated in the Central/ State Govt./Union Territories Office as well Attached /Subordinate Office Under your administrative control and the applications of interested and eligible candidate who can be spread may be forwarded in duplicate in the prescribed form (Annexure II) along with the up to date CR dossiers of the candidate latest by 10-3-2004 to the Director General of Archives, National Archives of India, New Delhi. The candidates, if selected for the said post will have to join the post immediately. He/She will not be permitted to withdraw his/her candidature.

(K.K. SHARMA)

Assistant Director of Archives (Admn.)
Government of India

Copy to:

1. All Central / State Govt./Union Territories Offices.
2. All the Attached/Subordinate office of the Department of Culture.

(K.K. SHARMA)

Assistant Director of Archives (Admn.)
Government of India

ANNEXURE –I

Details of the post

1. Name of the Post : Assistant Engineer
 2. Number of Post : One
 3. Classification of Post : General Central Service Group 'B' Gazetted Non-Ministerial
 4. Revised Pay Scale : Rs. 6500 -10500
 5. Eligibility Conditions : Promotion/Transfer on Deputation
Officers of the Central/State Government/Union Territories
a) i. holding analogous posts on regular basis; or
ii. with 3 years regular service in post in the scale of pay of Rs. 5500-9000 or equivalent; or
iii. with 8 years regular service in post in the scale of pay of Rs. 5000-8000 or equivalent; (for years' for Degree holders in Mechanical/Electrical Engineering); and
b) Possessing at least Diploma in electrical/ Mechanical Engineering from a recognized Institute.
2. The Departmental Junior Engineer/Forman (Mechanical) with

four years regular service in the grade and possessing Degree in Mechanical/electrical Engineering or eight years' regular service in the grade and possessing Diploma in Mechanical/Electrical Engineering from a recognized University/Institution or equivalent will also be considered and in case he is selected for appointment to the post, the same shall be deemed to have been filled by promotion.

The Department Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.

Similarly, deputationist shall not be eligible for consideration for appointment by promotion.

(Period of deputation including period of deputation in another cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed 3 years. The maximum age limit for appointment by transfer on deputation (including short term contract)/transfer shall be, not exceeding 56 years as on the closing date of receipt of applications.)

6. Place of Duty : National Archives of India, Janpath, New Delhi – 110001.
 7. Period of deputation : One year in the first instance and likely to be extended for a maximum period of 3 years

ANNEXURE II

1. Post applied for Assistant Engineer
2. Name of applicant
(In Block Letters)
3. Address of applicant
4. Date of Birth
5. Whether SC/ST, if not
Say Neither
6. Present post held and
Since when
7. Classification and scale of
Pay of the post held
8. Present pay with date and
Scale of pay
9. Details of permanent of
Quasi-permanent post held
10. Educational and other special
Qualification
11. Brief service/experience particulars:-

Office/Institution Organization	post held	From	To	Scale of pay and Basic pay	Nature of Duties
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12. Date of return from last

Ex-cadre post if, any
Dated: (Signature of the applicant)

TO BE FILLED BY HEAD OF DEPARTMENT/OFFICE

Certified that the particulars of service given above are according to service records of the officer and are correct.

It is also certified that no vigilance case is pending or being contemplated against the above official and there is no doubt about his integrity.

Signature of Head of Office/
Department with seal.