

No.F.11-1/2002-AWD
Ministry of Environment & Forests
Animal Welfare Division

8th Floor, Jervan, Prakash Building,
25, Kasturba Gandhi Marg, New Delhi-110001
Dated 30th Dec., 2003

To

The Chief Secretaries of All Government &
Union Territories
(As per list attached)

Subject: - Filling up of the post of Secretary, Animal Welfare Board of India by
transfer on deputation basis.

Sir/Madam,

I am directed to refer to this Ministry's letter of even No, dated 16th /31st Oct. 2003 (copy enclosed) on the above mentioned subject. It is requested that the applications of officers with full particulars, who can be spared in the event of their selection, may please be forwarded in the proforma enclosed along with their complete and up to date confidential Reports to this Ministry 31-1-2004 positively. Application received after the due date will not be entertained. The candidates who apply will not be allowed to withdraw their names later on. The Applications of the Officers belonging to the All India Services/ Central Secretariat service, etc. may be sent through the department of Personal and Training.

Yours faithfully,

Sd/-
(Desh Deepak Verma)
JS (AW)

Copy to:-

All the Ministers/Department of Government of India. It is requested that the Vacancy may please be circulated to all the statutory Bodies Public Sector Undertaking/Autonomous Bodies, etc. functioning under their control, for necessary action. The applications received may please be forwarded to this Ministry for further action.

2. Department of Personal & training, Ministry of Home Affairs North Block, New Delhi – 110001 (E.O's Office). Particulars of eligible officer's along with their up to date C.R. Dossiers may please be forwarded to this Ministry for consideration.
3. The Assistant Media Executive (AD-V), Directorate of Advertising and Visual Publicity, Ministry of Information and Broadcasting, 3rd Floor, PTI Building Sansad Marg, New Delhi-1, 5 Copies of condensed version

of the Vacancy circular area enclosed with a request for its publication in the next issue of employment News.

4. The Chairman Animal Welfare Board of India, Post Box No. 8672, Third Seaward Road, Valmiki Bagar, Thiruvanmiyur, Chennai- 600041.
5. Tamil Nadu Veterinary & Animal Science University, Madras, Veterinary College Chennai- 600007.
6. Indian Veterinary Research Institute, Izatnagr, Bareilly, U.P
7. Haryana Agriculture, Hissar,
8. Ludhiana Agriculture University, Ludhiana
9. Veterinary College, Hebbal Bangalore
10. PS to MEF/PPs to search (E & F)/ PS to JS (DDV) (E & F), Director (Finance) (E & F)
11. All Officers/Sections in the Ministry of Environment & Forest.
12. Guard File.

F.No.11-1/2000-AWD
Government of India
Ministry of Environment & Forests
Animal Welfare Division

8th Floor, Jeevan Prakash Building,
25, K.G. Marg (Opposite American Centre),
New Delhi,
The 16 October, 2003

To

The Chief Secretaries of all State Government &
Union Territories
(as per list attached)

Subject: Filling up of the post of Secretary, Animal Welfare board of India, by transfer on deputation basis.

Sir/Madem,

I am directed to say that the one temporary post of Secretary, in the pay scale of Rs. 12,000-375-16,500/- is required to be filled up urgently in Animal Welfare Board of India - a statutory autonomous organization under this Ministry.

2. Accordingly, applications are invited for the above post from amongst suitable officers from Central Government/State Government/Union Territories/Public Sector Undertaking/Local Bodies/Government of India Undertakings and Autonomous Bodies, etc., holding post in the identical scale of in the scale of Rs. 10,000-325,200/- with five years service in the grade, having wide experience in administration and with a capacity to organize meeting, seminars, conference etc., and to take active part therein. Preference will, however, be given to persons who are below 50 years of age.
3. Persons select4ed will be placed by transfer on deputation on Foreign Service terms and the deputation will be for a period ordinarily not exceeding 3 years. The pay of the person selected will be regulated in accordance with the instructions contained in the Ministry of finance (Department of expenditure) O.M.No. 10(24)-E.III/60 dated the 4th may, 1961 and as amended from time to Itime.
4. It is requested that the application of suitable officer with full particulars, who can be spared in the event of their selection, may please be forwarded in the proforma enclosed along with their complete and up-to date confidential Report to this Ministry within 30 days from the dated of issue of this letter. Applications received after

the due date will not be entertained. The candidates who apply will not be allowed to withdraw their names later on. The applications of the officers belonging to the All India Services/Central Secretariat Service, etc. may be sent through the Department of Personal and Training.

Yours Faithfully

Sd/-
(H.L. Attri)
Director (AW-I)

Copy to:

- All the Ministries/Departments of Government of India. It is requested that the vacancy may please be circuited to all the stationary Bodies Public Sector Undertaking/Autonomous Bodies, etc. Functioning Under their control, for necessary action. The applications received may please be forwarded to this Ministry for further action.
- 2 Department of Personal & training, Ministry of Home Affairs North Block, New Delhi – 110001 (E.O's Office). Particulars of eligible officer's along with their up to date C.R. Dossiers may please be forwarded to this Ministry for consideration.
 - 3 The Assistant Media Executive (AD-V), Directorate of Advertising and Visual Publicity, Ministry of Information and Broadcasting, 3rd Floor, PTI Building Sansad Marg, New Delhi-1, 5 Copies of condensed version of the Vacancy circular area enclosed with a request for its publication in the next issue of employment News.
 - 4 The Chairman Animal Welfare Broad of India, Post Box No. 8672, Third Seaward Road, Valmiki Bagar, Thiruvanmiyur, Chennai-600041.
 - 5 Tamil Nadu Veterinary & Animal Science University, Madras, Veternity College Chennai- 600007.
 - 6 Indian Veterinary Research Institute, Izatnagr, Bareilly, U.P
 - 7 Haryana Agriculture, Hissar,
 - 8 Ludhiana Agriculture University, Ludhiana
 - 9 Veterinary College, Hebbal Bangalore
 - 10 PS to MEF/PPs to search (E & F)/ PS to JS (DDV) (E & F), Director (Finance) (E & F)
 - 11 All Officers/Sections in the Ministry of Environment & Forest.
 - 12 Guard File.

PROFORMA

1	Name					
2	Dare Of Birth					
3	Date of retirement under Central/Government Rules					
4	Education Qualification and Training, if any					
5	Date of entry in Government service					
6	Experience as per details of service					
Name of post & Employer	From	To	Scale of pay and its classification	Nature of appointment i.e. whet her regular or adhoc or deputation	Whether appointment through UPSC or State Public service Commission or Other wise	
7	Name of post held substantively if any, and the scale of pay thereof					
8	Present pay and date from which it id being drawn (scale of pay also to be indicated)					
9	Whether belongs to SC/ST/OBC.					
10	Remarks					

1. Certified that the above particulars have been verified and found to be correct
2. There is no vigilance case pending and/ or contemplated against there officer integrity of the officer is also certified.

Signature of the Head of Department (with stamp)