



Clean Kerala Company Limited

A Government of Kerala Undertaking

No: A1/2/CKCL/2023.

Thiruvananthapuram,
05-07-2025.

NOTIFICATION

Clean Kerala Company Limited invites application in prescribed format attached herewith for the post of **Company Secretary-cum-Chief Financial Officer (on contract basis for one year)**.

Educational Qualification	: B.Com with ACS/FCS
Additional Qualification	: CA/ICWAI (Preferable)
Experience (Post Qualification)	: Minimum 3 years of experience in Kerala State Government Companies and preference will be given to candidates worked in similar capacity.
Position Vacant at	: Head Office of the Company at Thiruvananthapuram (One Post)
Contract Pay	: Rs. 60,410/- per month
Age	: Below 50 years (65yrs. in the case of the Employees retired from Similar Posts)

(Contract is extendable based on performance)

Documents to be submitted :

- * Application form of Clean Kerala Company Limited.
- * Proof of Educational Qualification.
- * Proof of Age (SSLC).
- * Proof of Experience, if any – (Experience certificate obtained from Employer/Employers)
- * Conduct Certificate from a Gazetted Officer obtained within 6 months.
- * Copy of Aadhaar

Last Date of Submission of Application : 20-07-2025

- Mode of submission – by Courier/Speed post/Registered post/Ordinary post/Direct submission during office hours. Cover containing application should be superscribed – Application for the post of “**Company Secretary-Cum-Chief Financial Officer**” along with format attached (page No.2) to the Address mentioned below:

Managing Director,
Clean Kerala Company Limited,
State Municipal House,
Vazhuthacaud, Thiruvananthapuram – 10.

- Interview date and time will be notified separately.
- Rank list will be valid for six months and arising vacancies will be filled from the rank list.
- Applications submitted without covering letter/vide e-mail without proper supporting documents will be rejected.
- Manual application is compulsory.

Registered Office : TC-29/17, Second Floor, State Municipal House,
Vazhuthacaud, Thiruvananthapuram, Kerala
CIN : U90120KL2013SGC035724
Phone : 0471-2724600 || Website : www.cleankeralacompany.com
Email : cleankeralacompany@gmail.com | info@cleankeralacompany.com



MANAGING DIRECTOR:-

Managing Director
Clean Kerala Company Limited
Thiruvananthapuram - 10