

KERALA STATE POVERTY ERADICATION MISSION

Inviting Application for the post of Statutory Auditor for the audit of accounts for the financial year 2023-2024.

Kerala State Poverty Eradication Mission Known as “Kudumbashree”, (A mission under LSGD, registered under the Travancore-Cochin Literary, Scientific and Charitable Societies Registration Act, 1955), Trida Building, Medical College, Thiruvananthapuram - 695011, invites Statutory Auditor for the Audit of Accounts for the Financial Year 2023-2024. Chartered Accountants Partnership Firms may forward their bids including terms and conditions to the undersigned on or before 28/05/2024.

Interested firms of Chartered Accountant are required to submit their EoI in two parts: (A) Technical Offer and (B) Financial Offer. Both the bids will be submitted in separate sealed envelopes with marking “Technical Offer” and “Financial Offer”. If there is any additional fee intended to be imposed for the item mentioned in the scope of work that amount should be mentioned separately with rate of each item. The two sealed covers containing Technical Offer and Financial Offer shall be put in another cover and may be sent to: The Director, Kudumbashree State Mission, Trida Rehabilitation building, Medical College, Thiruvananthapuram -695011.

Terms & Conditions

1. Applicants must be Chartered Accountant partnership firms with minimum of 3 Chartered Accountants as their partners having wide coverage throughout the state with adequate staff strength for auditing.
2. Should have 7 years experience in audit of accounts and clarification of financial statement of Government organization/Autonomous body including PSUs funded by State Government.
3. Should produce proof of experience.
4. The appointment is for a period of 1 year extendable up to maximum of 3 years.
5. Should quote the audit fee including out of packet expense for the audit for the financial year 2023-2024. Should submit the detailed technical and financial bids separately in sealed covers.
6. Should attach Bio data.
7. Should have audit experience in auditing the Centrally Sponsored Projects/Schemes.
8. The audit period will be for 3 months from the date of work order.

OPENING OF TENDER

- In the first stage, only Technical Bids will be opened for evaluation at 10 AM on 30/05/2024 at the Kudumbashree State Mission Office.
- The Technical Bids will be opened, evaluated and short listed by the selection committee as per the eligibility criteria and technical qualification. All documents in support of technical qualification shall be submitted on sealed covers. Failure to submit the any of the requisite documents will attract disqualification. Bids shortlisted by this process will be taken up for opening the financial bid.
- Only short listed bidders whose bids are technically appropriate shall be eligible for opening of financial bids. The financial bids will be opened on 30/05/2024 at 2 PM at Kudumbashree State Mission Office.
- The bidders may attend the opening of the bids. In this context, no separate communication will be sent. However, if there are any changes in date and time, the same would be intimated through e-mail only. Kindly mention your mail id and contact number on the sealed envelope for such communications.

The decision of Kudumbashree in this regard will be final and no requests will be entertained from the bidders.

Scope of work

- State Mission office
- District Offices-14,Attapady Special Project
- Filing of TDS and GST returns.
- Fund flow for the financial.
- Utilization Certificate(as per demand)
- Plan Fund.
- NRLM.
- NULM.
- DDUGKY.
- PMAY.
- MKSP.
- NRO.
- K DISC.
- PEARL.
- Other Schemes.

I/113704/2024

Kudumbashree reserves the rights to accept or reject any or all EoI at any stage in part or in toto without assigning any reason.

The Tender/quotes/offers/bids received after the due date will not be entertained.

The last date and time of receipt of bids is 28/05/2024, 5 PM.