



Government of Kerala

Information Office
Information - Public Relations Department
Kerala House, New Delhi - 110001
Tel/Fax: 011-23360349

No. 109/PR/2026/IOND

08/10/2026

URGENT QUOTATION NOTICE (1)

Sub:-Information Office, New Delhi-IITF-2026 - Inviting Quotations for the Supply of Office Furniture & Office Equipments at Kerala Pavilion, ITPO, Bharat Mandapam, New Delhi - reg.

Ref:- Letter No. C1/241-2026/I-PR dated 22/09/2026.

Sealed competitive quotations are invited from experienced event agencies for the supply/operation and maintenance of various furniture & office equipments items to be used in Kerala Pavilion (300 sq. m) at ITPO, Bharat Mandapam, New Delhi in connection with the IITF-2026 to be held from 14th to 27th November 2026. The quotations should be submitted to the undersigned on or before **16/10/2026 at 5 PM** in the address given below. Quotations will be opened on **17/10/2026 at 11 AM** in the presence of the bidders present. Item wise rate for the supply and maintenance of each item may be quoted. *The bidder must have been enrolled in GST registration and the GST registration number to be mentioned.* The successful bidder should provide/supply the required equipments/materials for the specified period in connection with IITF-2026 at Kerala Pavilion, ITPO, Bharat Mandapam, New Delhi as and when demanded by the undersigned. The quotations received shall be evaluated by a committee constituted for the purpose and a final decision will be taken on the awarding of quotation accordingly. All or any of the quotation can be rejected by the undersigned/DPR without assigning any reason. Details of items are furnished below:- (Unit cost shall be quoted)

Sl No.	Items of Work	Qty	Unit
1	Office Leather Chair for office room	6	Each
2	Sofa Set (Single seat & double seat sofa)	2	Each
3	Chairs for stalls (not plastic)	60	Each
4	Tripod Centre Table	3	Each
5	Cupboard with lock for Office	2	Each
6	Laptop with keyboard and mouse & Printer with photocopy & scan	2	Each
	Total Amount		
	GST		
	Grand Total		

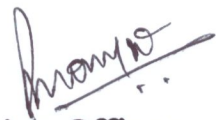
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- *Rate must be quoted mentioning the GST rate.*
- *Any additions to quantities of above items shall also be charged at the quoted rate.*

Address

Information Officer

Information Office, Information - Public Relations Department
Room No. 251, Kerala House, 3-Jantar Mantar Road, New Delhi - 110001



Information Officer

Copy to:-

Director, I-PRD, Government Secretariat, Thiruvananthapuram with CL
Chairperson/Members of Quotation Committee
Notice Board-Kerala House/ITPO, Bharat Mandapam, New Delhi
Press Release/Website

Information Officer
I & P R D-Govt. of Kerala
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